



Franklin County Health Department



The Franklin County Health Department is accepting applications for a **Part-time Contract Family Support Worker /Home Visitor (less than 1200 hours per year)** with potential to grow to full-time, if/when caseloads allow.

General Duties include: This position serves under general direction of the Program Coordinator and/or appropriate supervisor. Responsibilities for this position include, but are not limited to; Conduct regular planned visits to establish a trusting rapport for eligible HANDS participant/s to assist parent/s and or families with child development, parenting skills, health services and other needed resources identified at assessment or during visits. Maintain confidentiality of program information obtained from home visit/s and exchanged while communicating with community and support service providers. Initiate and maintain regular and long term contact and provide support to parents during the prenatal period and extending up to, but not inclusive of the child's third birthday, following parent visit assessment. The responsibilities include home visitations that may take place in the client's home or another community site if justified, that include (a) monitoring of the child's, mother's and family's progress by making referrals to community resources; such as prenatal health services, school, head start, etc. Tracking appointments to ensure they are being kept, performing follow-up services as identified and performing periodic evaluations of the participants' changing needs, (b) preparation and maintenance of case records which shall be documented with contacts, services needed, reports and progress, (c) consultations and (d) crisis assistance. Confer with Program Coordinator and/or Supervisor in cases involving potential collaboration with other service providers. Perform support tasks as assigned.

Minimum Education, Training or Experience: Licensed Social Worker or Nurse or Bachelor's Degree in Child Development is preferred. Master's Degree or Bachelor's Degree plus one year case management experience in a related field will be considered. Related fields include Education, Criminal Justice, Sociology, Psychology, Family Studies or Public Health. Bi-Lingual in Spanish and English is preferred.

Special Requirements: Must be 18 years of age
Must have telephone accessibility. Must have reliable transportation, valid Drivers License and proof of auto insurance.
Criminal Background Check

On the job training requirement needed within 6 months of hire in order to advance:

HANDS home visitor core training (Must be completed before family contact can occur)

HANDS wrap-around required training (Specific topical areas checklist)

CPR Certification

Working knowledge of geographic area and/or ability to locate participants and community resources with use of maps, contacts and directions provided.

Starting Salary: \$42-45/per each successful home visit; \$19-21/hour for training and administrative work/duties depending on experience.

Applications may be obtained online at <https://fchd.org/employment/> or at the Franklin County Health Department, 100 Glenss Creek Road, Frankfort, KY 40601. **Completed application and transcripts must be submitted by July 19, 2023** to Becki.Casey@ky.gov or Becki Casey, HR Manager, 100 Glenss Creek Road, Frankfort, KY 40601. Transcripts must be attached to application before the close date of the advertisement if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded. Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing. Employment may be contingent upon a successful drug screening and background check.

Equal Opportunity Employer.

100 Glenss Creek Road, Frankfort, KY 40601

Ph (502)564-4269 Fax (502) 564-9586

www.fchd.org

