

# STEPS TO OPERATE A FOOD TRUCK (SELF-CONTAINED MOBILE FOOD UNIT)



- Submit plans for review:
  - \$100 plan review fee payable to FCHD (cash, check, debit/credit, money order)
  - Plan Application Form
  - Information Sheet for Food Establishments
  - Menu
  - (4) four sets of floor plans
  - Label essential equipment
  - Isometric drawing (riser diagram) to meet Kentucky State Plumbing Code that include sinks, tanks, and water heater (Please refer to Chapter 5 of the 2013 FDA Food Code for specifics).
  
- Once plans are approved by the Franklin County Health Department and KY Division of Plumbing, a plumbing inspector will contact you to setup an appointment for final plumbing approval. The last step is to contact the Franklin County Health Department Environmental Inspector to setup an appointment for an opening inspection. The Inspector must be able to verify all necessary equipment is working properly without an electrical outlet (hot and cold running water and refrigeration units).
  
- Required Equipment
  - (3) three Compartment sink
  - Hand sink(s) accessible to wash work station
  - Soap and paper towels
  - Hot and cold water under pressure
  - Waste tank 50% larger than the fresh water tank
  - Screening or air curtains to prevent entrance of flying insects.
  - Sanitizer (bleach water should equal 50-200ppm, QUAT water should equal 200-400 ppm)
  - Hair restraint
  - Proper test strips to test sanitizer residual
  - Metal stem thermometer to check internal temperature of food
  - Thermometer in each refrigerated unit (cooler included)
  - Gloves
  - Floors, walls, and ceiling smooth and easily cleanable.
  
- Things to Remember
  - Permit fees are due upon passing initial permitting inspection. Statewide Mobile Food Unit permits run on a calendar year basis and are paid annually.  
As of 2024, the annual permit is \$200.00
  - Restrooms must be available near the area of operation.
  - Operation in various cities and counties may require certain vending business licenses.  
Please contact that city for specifics.  
*In Frankfort please contact: City of Frankfort Finance Department at 502-352-2079*

Franklin County Health Department  
Environmental Health

*Temporary Location: (2024)*  
100 Glens Creek Road  
Frankfort, KY 40601

Phone: 502-564-7647  
Fax: 502-564-5672  
www.FCHD.org

City of Frankfort  
Finance Department

315 West Second Street  
Frankfort, KY 40601

Phone: 502-352-2079  
www.frankfort.ky.gov/400/Business-License

