



# Franklin County Health Department



The Franklin County Health Department is accepting applications for a **Full-Time Public Health Program Coordinator for Harm Reduction/Syringe Exchange Program**

**General Duties include:** This in – person position serves under limited direction of the Nurse Administrator. Responsibilities for this position include but are not limited to: serve as a primary expert, consultant and liaison at the county level on administrative matters for community partners to include agency, state, local and federal standards, regulations and documentation requirements for the Harm Reduction/Syringe Exchange Program. Develop, provide or assist with educational counseling and teaching activities for program clients and community partners. Provide or assist the agency in obtaining materials, supplies, equipment, or additional training resources that would be needed to comply with assigned area rules and guidelines, which may include naloxone distribution, social services referrals, treatment center referrals, infectious disease testing, etc. Provide Harm Reduction/Syringe Exchange services to program clients during established program hours. Conduct evaluations of clients and program to provide quality improvement of service delivery as well as quantity of service requirements. Develop, evaluate, and provide assistance or guidance in establishing policies or procedures; these may include preparation of local or state required reports or grants as requested or required within Harm Reduction/Syringe Exchange Program. Act as liaison between the agency, state and community partners to maintain and provide guidance and assistance. On a limited basis, may provide oversight or assistance to other Harm Reduction/Syringe Exchange partners and employees.

**Minimum Education, Training or Experience:** Bachelor's degree in Public Health, Community Health, Business, Public Administration or Health-related field and two (2) years of Public/Community Health or a health-related position that would demonstrate the necessary knowledge, skills and abilities.

**Substitution for Education, Training or Experience:** Masters Degree in Public Health, Business Administration, Nursing, Nutrition, Epidemiology or Environmental Health may substitute for one (1) year experience.

**Experience :** HS diploma/GED and combined education and experience totaling seven (7) years in a Public/Community health agency or health related position that would demonstrate the necessary knowledge, skills and abilities will substitute for the minimum requirements.

**Starting Salary:** \$19.51 – 23.81/hr negotiable with additional experience. Grade 16

**Benefits:** Sick and vacation time accrual; paid holidays; life insurance; health insurance through Kentucky Employee Health Plan; participation in Kentucky Public Pensions Authority.

**Apply at** <https://chfs.wd12.myworkdayjobs.com/CHFS> . Completed application must be submitted by **June 10, 2025**. **Transcripts must be uploaded before the close date of the advertisement if post-secondary education is required or may be substituted for experience. Transcripts must list the degree awarded.** Qualified applicants/employees are subject to a pre-screening, selection for interview, and/or demonstration of skills testing. Employment may be contingent upon a successful drug screening and background check. Equal Opportunity Employer.

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[www.fchd.org](http://www.fchd.org)

