



# Franklin County Health Department



The Franklin County Health Department is accepting applications for a **Full time Contract Public Health Nurse to serve as a School Health Nurse/Clinic Nurse. 37.5 hours a week, 1950 hours a year.**

**General Duties include:** This position is unique; this nurse will provide nursing care in the School Health setting based on the school calendar and the Medical Clinic when not working at a school site, including 1-2 hours per day after school and 7.5 hours per day during school breaks. This position requires the nurse to serve under the direction of the School Nurse Administrator and Clinic Nurse Administrator. Responsibilities for this position include but are not limited to: Provide nursing care and assessment to the client (students) consistent with the Clinical Service Guide (CSG) Nursing Scope and Standards of Practice.

Nursing care in the School Health setting includes providing basic triage for students with acute/minor health problems, emergency services for ill or injured students, providing and implementing plans of care for students based on identified health conditions/risks. Coordinate care and student emergency action plans (EAP's) related to diabetes, seizures, asthma, allergies and use of emergency medication i.e. Epi-Pen, Glucagon and Diastat. Also provide screening and referrals for health concerns. Serve as a liaison between parents, physician and staff.

Nursing care in the Medical Clinic will initially include WIC but may expand to include tuberculosis, family planning, cancer screening, STI, HIV, immunization, and/or well-child services per the CSG, as time allows. This nurse may also coordinate a specific local health department program.

Must stay updated with policies, procedures and licensing laws. Maintain confidentiality and privacy according to guidelines. Understand the team process and apply problem solving strategies to accomplish job tasks. Develop and conduct educational counseling and teaching activities for individual clients and families.

**Minimum Education, Training or Experience:** Minimum of 1 year of RN experience preferred.

**Special Requirements:** Must have RN current license in Kentucky or compact state. Must be CPR certified. Must provide proof of current driver's license and automobile insurance.

**Salary:** \$25.00/hour; 5% increase after a 6-month probationary review.

**Benefits:** Sick and vacation time accrual; paid holidays; life insurance; health insurance through Kentucky Employee Health Plan; participation in Kentucky Public Pensions Authority.

**Applications:** may be obtained online at [www.fchd.org](http://www.fchd.org) **Completed application and transcript(s) must be returned by close of business December 5, 2025 to the Human Resources Manager Becki Casey by email at [Becki.Casey@ky.gov](mailto:Becki.Casey@ky.gov) or mail to the Franklin County Health Department, 100 Glenss Creek Road, Frankfort, KY 40601, Attention Becki Casey. Phone 502-564-4269 ext. 124. Resume will not substitute for completed application.**

Applicants and employees in this classification may be required to submit to a drug screening test and background check. Equal Opportunity Employer.



[www.FCHD.org](http://www.FCHD.org) | 502-564-7647

Fax (502) 564-9586

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